

SCHOOL SITE-SPECIFIC COVID-19 PREPAREDNESS PLAN SUMMARY

SCHOOL INFORMATION

Today's date (mm/dd/yy): 12/14/2020

School name: Rolling Hills Middle School

School reopening date (mm/dd/yy): 01/19/2021

Indicate school setting: Elementary (TK-6th

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Middle (6th-8th grades) ☒

High (9th-12th grades) ☐

grade) School/Program address:
1585 More Ave.

District Office/Main Administration address (if applicable):
155 N. 3rd St.

City: Los Gatos

City: Campbell

Zip code: 95032

Zip code: 95008

COVID-19 Designee Name: David Radke

Name of person completing form: David Radke

Direct phone for person completing form: 408-341-7204

Direct email for form completer: dradke@campbellusd.org

CAMPUS PHYSICAL SPACE

Students:

Staff:

1. Provide the current anticipated number of students/staff on campus daily:

283

63

2. Which grades are/will be open? TK ☐

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3. How many individuals are expected to be on campus at any point in the coming month? 346

4. Provide the planned minimum distance between student desks: 6 feet

VOLUNTARY IMPLEMENTATION OF PRIORITY RECOMMENDATIONS

5. Describe site plans to minimize COVID-19 transmission in staff breakrooms:

Closed for eating and gathering, occupancy limits established.

6. Describe any plans to assess potential outdoor learning spaces (e.g., outdoor seating and shade/protection from elements) and/or to move instruction outdoors:

utilize built lunch shelter and portable tents as practicable.

7. Describe any site plans to optimize indoor ventilation (e.g., opening operable windows, using high efficiency filters, etc.):

Merv 13 filters being used and scheduled to be replaced quarterly. Encourage staff to open doors and windows where/when possible. Thermostat schedules modified to provide for room ventilation before and after expected occupancy. Adjust HVAC units to maximize fresh air intake.

8. Describe any plans to facilitate routine testing of teachers and staff (e.g., by healthcare providers or at County testing sites):

Provide monthly on site testing for staff.

9. Describe any plans to resume in-person instruction in phases (e.g., elementary in month 1, middle school in month 2, etc.):

Phased, hybrid with distance learning.

10. Provide link to complete school opening plan:

<https://rollinghills.campbellusd.org>

School Preparedness Plan to Meet County Guidance for COVID-19

Visitor Information

(POST ON WEBSITE AND AT ALL SCHOOL ENTRANCES)

VISITORS/VOLUNTEERS

The school allows only necessary visitors and volunteers on the campus and will limit the number of students and staff who come into contact with them.

FACE COVERINGS - We will support students and staff wearing masks by:

Communicate with all staff and families regarding expectations for use of face coverings at school. Educate students on the rationale for and proper use of face coverings. Post signage to remind students and staff of the importance of masks and how to properly wear them. Extra masks on hand to supply to students and staff if their own is not useable or available.

PHYSICAL DISTANCING - We will support physical distancing by:

Communicate with staff and families regarding physical distancing requirements and recommendations. Train staff and students on protocols for physical distancing for indoor and outdoor spaces. Post signage reminding students and staff about physical distancing in prominent locations. Allow only necessary visitors. Space student desks six feet apart. Distance teacher and staff desks at least six feet from student desks. Assign stable seating arrangements.

CLEANING & MAINTENANCE

We will support cleaning and maintenance of our campus by:

At least daily, and more frequently if feasible, clean and disinfect frequently touched hard surfaces and shared objects pursuant to CDC guidance. Change HVAC filters quarterly. Maintain signage and pavement markings.

HYGIENE - We will support routine and frequent handwashing by:

Teach and reinforce proper handwashing and nose/mouth covering techniques. Post signage in high visibility areas to remind students and staff of proper techniques for handwashing and covering of coughs and sneezes. Ensure adequate supplies including soap, face coverings, and hand sanitizer. Minimize the sharing of equipment among staff and students to the extent feasible. Minimize staff and student contact with high touch surfaces.

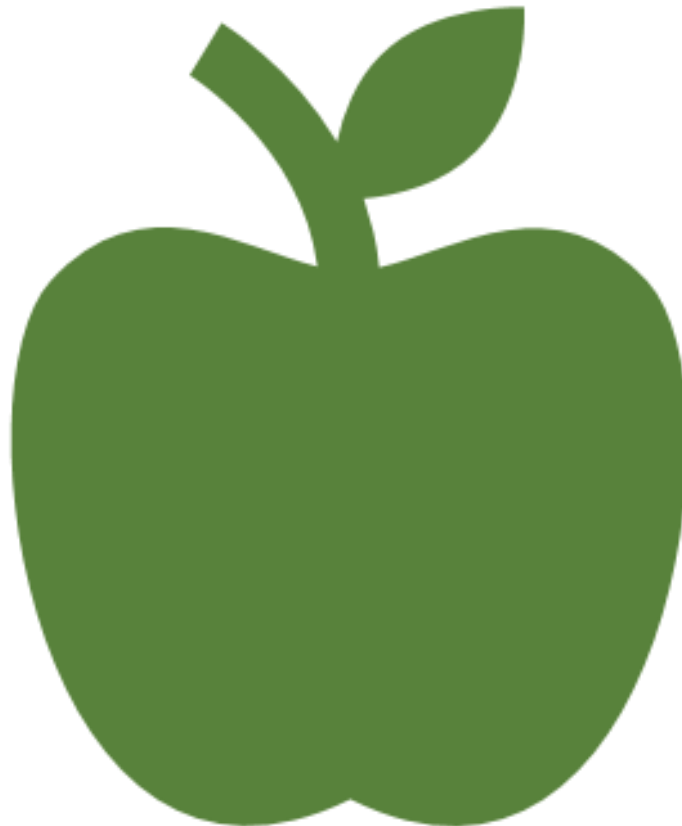
ROUTINE TESTING - We will encourage and support staff testing by:

Provide monthly on site testing for staff.

- Families are required to report known cases of COVID-19 in their household to the school immediately. The school will report all known COVID-19 cases to Santa Clara Public Health.**
<https://rollinghills.campbellusd.org>
- For more details, see our complete school opening plan here:**

COVID-19 Prepared School

Initial Plan Date: 12/14/2020 Revised Preparedness Plan Date: 12/14/2020



This school, Rolling Hills Middle School, has completed a **School COVID-19 Preparedness Plan** to prevent the spread of **COVID-19**.

For more information or to learn how to file a complaint, see this school's School COVID-19 Preparedness Plan Visitor Information Sheet (required to be posted with this sign). To see this school's complete School COVID-19 Preparedness Plan, go to: <https://rollinghills.campbellusd.org>

Santa Clara County
**PUBLIC
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