



November 6, 2020

Dear 8th grade Parent/Legal Guardian,

The transfer and enrollment window for Campbell Union High School District (CUHSD) will be opening soon. It is important to note that some of the feeder middle schools allow "Charter" (non in-district residents) or Interdistrict Transfer students to attend their middle school; **these students DO NOT automatically transfer into CUHSD high schools.** To ensure a smooth transition to high school for your soon-to-be freshman, please familiarize yourself with the following processes, dates and website references:

CUHSD In-District Residents:

You may verify your home school of residence by visiting <http://www.schoolworksgis.com/SL/CampbellUHSD/schoollocator.html>. Your student will automatically roll up to the high school based on your residence address. Prior to the start of the 2021-22 school year, your school site will verify your residency. Stay tuned for more information from your specific high school administration.

Free-Zone: This applies to Branham and Leigh residents only. You may submit your request December 1- January 31. Notifications will go out by March 30, 2021. (<https://www.cuhsd.org/apps/pages/transfer>)

Missing information/incomplete submissions will not be accepted and will be returned.

Intradistrict Transfers: If you reside within CUHSD boundary lines and wish to apply to attend a high school site other than your home school of residence, you may submit an Intradistrict Transfer request December 1-January 31. Notifications will go out by March 30, 2021. (<https://www.cuhsd.org/apps/pages/transfer>)

Missing information/incomplete submissions will not be accepted and will be returned.

Interdistrict (OUT) Transfers: If you reside within CUHSD boundary lines and wish to attend a high school in another district, you may submit an Interdistrict Transfer request December 1-January 31 to be released by CUHSD. We will send out notifications to parents and requested districts by March 30, 2021. (<https://www.cuhsd.org/apps/pages/transfer>)

Missing information/incomplete submissions will not be accepted and will be returned. The requested district makes the final determination of acceptance.

2021-2022 school year **Enrollment** begins February 1, 2021 for all new residents to CUHSD or who have previously attended private school and wish to enroll for high school. (<https://www.cuhsd.org/apps/pages/enroll>)

If you do NOT live within CUHSD boundary lines:

You MUST enroll your student in your home school district of residence. Please contact your home school district to discuss enrollment and transfer deadlines specific to your situation.

If you would like to request for your student to attend a CUHSD school, you MUST initiate an **Interdistrict Transfer** release with your home school of residence as the first step. Please visit your home school district website for their processes and deadlines.

Once your home school district has approved the release of your student, they will send the approval form to CUHSD to review. **CUHSD will begin accepting these requests January 31-February 26, 2021. CUHSD reserves the right to make the final decision on acceptance. Notifications will go out to families by March 30, 2021.**

We look forward to welcoming your student to CUHSD!

Sincerely,
Katie Bennett
Transfer Review
Questions? Contact Gina McCarthy, Student Services 408-371-0960 x2076